

SINGAPORE UNIVERSITIES STUDENT EXCHANGE PROGRAMME

# INFORMATION SHEET

SUSEP is a reciprocal arrangement between local partner universities, allowing students to participate in a semester-long exchange programme at NTU. SUSEP students have the opportunity to enrol in selected courses and immerse themselves in student life at NTU, all while continuing their degree studies at their home university.

What  
makes  
NTU a  
great  
choice?



RANKED 15TH  
IN THE WORLD\*



VIBRANT AND  
DIVERSE, YET  
UNIQUELY ASIAN



WIDE RANGE OF  
STUDENT AND  
RECREATIONAL  
ACTIVITIES



ONE OF THE MOST  
BEAUTIFUL  
CAMPUSES IN THE  
WORLD



ACCESS TO STATE-  
OF-THE-ART  
FACILITIES



A SAFE AND  
FRIENDLY  
DESTINATION

AY2025 - 2026

## KEY DATES

### SEMESTER 1 (FALL)

AUGUST - DECEMBER 2025

#### NOMINATION WINDOW

1 - 10 April 2025

#### APPLICATION DEADLINE

17 April 2025

#### APPLICATION OUTCOME

from 2 June 2025

### SEMESTER 2 (SPRING)

JANUARY - MAY 2026

#### NOMINATION WINDOW

1 - 10 October 2025\*

#### APPLICATION DEADLINE

17 October 2025\*

#### APPLICATION OUTCOME

from 3 November 2025\*

*\* To be confirmed.*

# ACADEMIC INFORMATION

## PROGRAMME DATES

### SEMESTER 1 (FALL)

11 August - 5 December 2025\*

#### RECESS WEEK

29 September - 3 October

#### REVISION + EXAM PERIOD

17 November - 5 December

### SEMESTER 2 (SPRING)

12 January - 8 May 2026\*

#### RECESS WEEK

2 - 6 March

#### REVISION + EXAM PERIOD

20 April - 8 May

\* Includes exam dates.

[../ACADEMIC CALENDARS](#)

### STUDY LEVEL

NTU-SUSEP is open to both Undergraduates (UG) and Graduates (PhD).

### STUDY MODE AND WORKLOAD

Students have the option to enrol as partial or full exchange students. Partial exchange students must register for at least one course, while full exchange students can enrol in a maximum of 20 AUs.

### ACADEMIC UNITS AND GRADING SYSTEM

Most courses offered in NTU are worth 3 to 4 AUs. NTU uses the Grade Point Average (GPA) system in awarding grades. The Pass/Fail option is not applicable to exchange students.

[../ACADEMIC STRUCTURE](#)

### COURSE SELECTION AND RESTRICTIONS

NTU offers a wide range of undergraduate courses and **limited** selection of PhD courses.

### OFFICIAL TRANSCRIPTS

Two copies of the official NTU transcript will be mailed to your home university's SUSEP coordinator within two months of completing the exchange programme. One copy will be for your retention, while the other shall be retained by your home university.

***NTU does not issue electronic transcripts to non-graduating students.***

### WITHDRAWING FROM THE PROGRAMME

You must inform your home university in writing of your decision to withdraw, with NTU's Office of Global Education and Mobility (OGEM) in copy.

# APPLYING TO THE PROGRAMME

## APPLICATION DEADLINES

### SEMESTER 1 INTAKE

Apply by: 17 April 2025

### SEMESTER 2 INTAKE

Apply by: 17 October 2025\*

\* To be confirmed.

### CHECK YOUR ELIGIBILITY

- ☒ My home university is NTU's partner institution
- ☒ I am a full-time, matriculated student at my home university
- ☒ I have been nominated by my home university
- ☒ I have completed at least two semesters of study at my home university
- ☒ I have a CGPA of at least 3.3/5 or equivalent
- ☒ I am proficient in the English language



### IMPORTANT

*Your completed application must be and received within the stipulated deadline.* Late applications will not be processed. Incomplete applications will cause delays, affecting subsequent processes.

### NTU-SUSEP applicants must be nominated by their home institution.

Direct applications are not accepted. Upon submission of your nomination, you will receive the application link along with instructions to initiate the application process.

### DOCUMENTS TO SUBMIT

#### PASSPORT-SIZED ID PHOTO (.JPG, <100KB)

- Clear, coloured passport-sized ID photo taken recently
- **Photo guidelines** must be strictly adhered to
- Photos or scans taken of photographic images will be rejected

#### IDENTITY DOCUMENTS (.JPG, <200KB)

- Clear, coloured, scan of your passport bio-data page OR NRIC

#### TRANSCRIPTS (.PDF, COMBINED INTO A SINGLE FILE)

- Official transcript (***signed by the Registrar and stamped with the home university's seal***), reflecting all courses taken to-date
  - **DO NOT SUBMIT:**
    - examination results
    - unofficial transcripts
    - transcripts without a signature and stamp
- List of courses taken in current semester (if not shown in transcript)

#### ADDITIONAL DOCUMENTS

- **PhD applicants only:**
  - Bachelor's transcripts and degree certificate (.pdf)

# COURSE MATTERS

In your application, you will be asked to list at least 10 courses.

## COURSES OFFERED

### *UG courses*

Course offerings will only be published in May and November (for Semester 1 and 2, respectively). Use the previous year's courses offered as a reference.

### *PhD courses*

A very limited selection of PhD courses is available for SUSEP (PhD) students. PhD students may only select courses from a given list, to be published in March and September (for Semester 1 and 2, respectively).

## RESTRICTED COURSES/PROGRAMMES

SUSEP students are **not allowed** to apply for/read restricted courses and programmes. Students should not appeal for such courses.

### ../COURSE SELECTION

## CREDIT TRANSFER

You are responsible for ensuring that the NTU courses you select are eligible for credit transfer at your home university. Detailed course syllabi are available on the NTU website via a simple search. If you have difficulty finding the necessary information, please contact the Office of Global Education and Mobility (OGEM) for assistance.

## COURSE APPROVAL

The courses listed in your application will undergo evaluation by the offering School(s) based on the academic documents you submit. Courses considered suitable will be approved for you to read. Note: **approval does not guarantee course enrolment**, as it is subject to availability of vacancies and the class/exam schedule. Course enrolment occurs at a later stage.



## GOOD TO KNOW

Due to capacity constraints, courses offered by NTU's S College of Computing and Data Science (CCDS) are temporarily unavailable to exchange students until further notice. Depending on your needs, alternative options may be found among the offerings of our other **five Engineering Schools** instead.

It is important to note that securing placement for highly popular courses can be challenging across the board. Flexibility in your course selection can help prevent disappointment.

To ensure a sufficient number of approved courses before arriving at NTU, you should list at least 10 courses in your application. Ensure these courses are approved by your home university and are integral to your academic progression. Stay abreast of information regarding course registration procedures and deadlines in the weeks leading up to the semester start.

If you have not secured enough approved or registered courses before the semester starts, you can still adjust your course plan during the two-week add/drop period in Teaching Weeks 1 and 2.

# OTHER MATTERS

## HEALTH/MEDICAL DECLARATIONS

To ensure that your wellbeing is addressed, you should declare all existing conditions (medical, physical/mobility, sensory impairment, neurological deficits and/or learning disabilities, etc) in your application.

Documentation such as medical records or specialist assessment reports may be requested for evaluation purposes.

## MISCELLANEOUS FEES

The compulsory miscellaneous fees help to meet part of the costs of providing programmes and amenities, IT services, and other academic-related services to students. Successful applicants will be advised of the amount payable in due course. Miscellaneous fees are **not** applicable to SUSEP (Phd) applicants.

## HAVE A QUESTION?

Find information about course selection and more in our **NTU-SUSEP webpage**.

If you have a specific query, please write to the Inbound Mobility Team at the Office of Global Mobility (OGEM) at **GEM-Trailblazer@ntu.edu.sg**

## RESOURCES

[../GEM TRAILBLAZER EXCHANGE](#)

[../FINANCE AND ADMINISTRATION](#)

[../STUDENT LIFE](#)

[../WELLNESS AND SUPPORT](#)

[../CAMPUS HEALTH SERVICES](#)